



*Bishopston, Cotham & Redland
Community Partnership*

Minutes of the BCR Committee Meeting held on Friday, 26th April 2019

Present: Roger Gimson, Alison Bromilow, Peter Browne, Rita Gupta, Mike Broussine, Kevin Chidgey. **Apologies:** Kevin Molloy

1 Welcome and Introductions

1.1 Roger Gimson welcomed everyone to the meeting - with a special welcome for Rita and Mike who were attending their first Committee meeting.

2 Election of Officers

2.1 The Committee agreed the following officer positions for the year :-

Chair: Roger Gimson; Vice Chair: Alison Bromilow; Treasurer: Peter Browne

3 Arrangements for Change of Treasurer

3.1 **Actions.** Kevin Chidgey to (i) contact Sarah Nutchey to arrange the transfer of bank account documents / materials to Peter Browne. (ii) contact Andrea Stott and Michelle Tedder to ascertain whether they wish to remain as bank account signatories. (iii) notify Lloyds Bank of the change of Treasurer and instruct the bank to make the necessary changes to our bank account records to facilitate the change of treasurer / signatories.

4 Completion of BCC Monitoring Form

4.1 The monitoring form, which has to be submitted to the Council by 3rd May, had been completed by Roger in draft and circulated prior to the meeting. The Monitoring Form requested information on meetings, attendances at meetings, engaging people /communications, expenditure, underspend, impacts, challenges, suggested improvements for 2019 / 20 and equalities monitoring.

4.2 With regard to keeping a record of the number of people attending meetings it was agreed that we should continue to carry out head counts as well as asking attendees to sign in.

4.3 Expenditure relating to the £1,200 awarded by ward councillors amounted to £636, resulting in an underspend of £564. It was agreed that we should use at least part of this underspend to purchase a digital projector and screen for use by the Partnership and partner community groups.

5 Plans for the Next Year - Suggested Meetings and “Hot Topics”

5.1 While we held four public forum meetings in 2018 / 19 we did not organise a “hot topic” meeting or event. It was agreed that we should address this in the coming year and organise a hot topic event in addition to three ward based public forums.

5.2 Suggestions made at the meeting for “hot topics” included Climate Change, Clean Air, Public Transport / Bus Services, the reopening of Ashley Down Station, a Community Fair (with possibly a commercial slant to raise funds) and the Bristol pound.

5.3 It was agreed that we should avoid selecting topics that were already adequately covered by partner groups and other forums (eg.The Tree Forum. The Parks Forum). It was also agreed that we should ask partner organisations to suggest topics.

5.4 Sustainability issues were very much to the fore during discussion and it was agreed that we should organise an event covering the various sustainability strands – possibly on a Saturday afternoon at a venue sufficiently large to allow a range of environmental groups to make presentations / set up stands.

Actions: The Communications and Publicity Group (Roger and Alison) to contact partner groups to ask for views on the proposed event including issues they would like to see covered.

Communications and Publicity

5.5 Ideas put forward as to how we might improve our channels of communication included:-

(i) making greater use of Twitter. Rita agreed to take on responsibility for managing Twitter with support from Alison who manages the Facebook page Alison to notify Rita of the sign in for the BCRCP twitter account.

(ii) keeping BCRCP press cuttings on file and post them on our website.

(iii) inviting representatives of partner groups to post details of their meetings, events, etc on the Community Partnership's website, Facebook and Twitter pages. Groups would need editor status to post items directly on the group Facebook page: Guidelines for posted items (content, length, etc.) would need to be set. It was agreed that all members of the committee would be added to the list of people who could post on the Facebook page and other groups notices would be added by the administrators. Facebook posts are automatically posted to the BCR CP website front page.

Action: Alison to add committee as Facebook editors

5.6 Partnership Newsletter. **Actions:** (i) Roger to draft a Newsletter covering the recent public forum meeting / AGM and this meeting (ii) Roger to send Rita material that can be twittered.

6 Community Meeting Funding in 2019 /20

6.1 We have an opportunity to bid for funds in 2019 /20 along the same lines as we did last year – the deadline for bids is 31st May. The application form and guidelines for bidding for funds are similar to last year (public meetings, engaging the community, financial monitoring, etc) but there is also a requirement to support ward councillors with the CIL process (publicity, identifying priorities, public consultation, etc).

6.2 It was agreed that we should submit a proposal for Community Meeting Funding. Before submitting the proposal we should ask councillors what they would like to see included in the proposal. **Action:** Roger

7 Public Forum Meeting

7.1 It was agreed that we should hold a public forum meeting in Cotham ward in June – preferably in the week commencing 10th June. Councillors and partner organisations will be invited to suggest topics.

Actions: (i) Roger to check on the availability of Cotham ward councillors and on possible venues including Cotham Garden School and the Elmgrove Centre. (ii) Alison to organise publicity for the meeting and contact local media outlets.

8 Any Other Business

8.1 Calendar of meetings – we should explore the possibility of organising a local groups calendar of meetings and events that might help avoid date clashes. We would need someone to take this on as a task.

9 Date of Next Committee Meeting - Roger to check availability via a doodle poll.

KC / 29th April 2019