



*Bishopston, Cotham & Redland
Community Partnership*

Minutes of the BCR Committee Meeting held on Monday, 12th March 2018

Present : Roger Gimson, Alison Bromilow, Alison Boulton, Fi Hance, Peter Browne, Kevin Molloy, Cllr.Eleanor Combley, Kevin Chidgey

Apologies: Sarah Nutchey, Cllr. Martin Fodor, Cllr.Tom Brook, Cllr. Anthony Negus, Ann-Louise Perez (Gloucester Road BID), Lois Goddard (Redland Green Community Group)

1 Election of Chair, Vice- Chair, Treasurer and Secretary

1.1 The Committee unanimously elected Roger Gimson as Chair, Alison Bromilow as Vice – Chair and Sarah Nutchey as Treasurer.

1.2 It was agreed not to elect a secretary at this time – the various secretarial tasks can be shared among the Committee. Kevin Chidgey agreed to take Committee meeting Minutes.

2 Bank Account and Partner Donations

2.1 Sarah Nutchey has reported that the bank account with Lloyds Bank has finally been set up. The Committee offered thanks to Sarah for the considerable time and effort she has spent in setting up the account.

2.2 The four account signatories are Sarah Nutchey, Andrea Stott, Michele Tedder and Kevin Chidgey. Cheques have to have two signatories.

Action: Roger Gimson to contact partner organisations about their promised donations to the Partnership. Partners can pay by cheque or bank transfer.

3 Bid to Councillors to fund Partnership meetings

3.1 The bid to fund meetings using the councillor allocations (£200 per councillor) requires all councillors to agree a nominated accountable / organisational body. Applicants have to comply with the terms and conditions set out in the bid document including compliance with equalities legislation and maintenance of financial records. Organisations hosting meetings will be required to carry out a risk assessment of venues and to undertake an equalities monitoring exercise at one of their meetings.

3.2 While the bid document mentions £200 per councillor there is no guidance provided in the bid document as to whether all of this money would be made available for a single organisation.

3.3 It was agreed that the Partnership should bid to fund a total of five meetings between April 2018 and March 2019 comprising a public forum meeting in each of the three wards

covered by the Partnership (see Item 5 below) and two more special meetings covering issues of topical interest to the community. Our bid should explain what we intend to do with the money, give assurances that all venues used are accessible and stress our commitment to equalities and community engagement.

3.4 The bid document asks for a contact address. The meeting agreed that the Partnership will use Roger Gimson's address as the "official" mail address of the Partnership.

Action – Roger Gimson to draft a bid for funding on behalf of the Partnership and to circulate it for comment before submitting it to the City Council.

4 Equalities

4.1 Following a discussion on equalities it was agreed that the Partnership should organise an equalities training workshop for Committee members and councillors to which partner organisations would also be invited.

Action – Fi Hance to contact VOSCUR to find out what training is available and the cost.

5 Public Forum Meetings

5.1 It was agreed to hold the following public forum meetings in 2018/19:-

(i) In Cotham Ward in June 2018, possibly at Colstons Primary School or the Friends Meeting House in Hampton Road.

(ii) In Bishopston Ward in October 2018, possibly at the Friends Meeting House on Gloucester Road.

(iii) In Redland Ward in February 2019 at either Bishopston Library or Redland Green School.

5.2 All meetings to be from 7.00 pm to 9.00 pm and we should avoid meetings on Tuesdays and Wednesdays.

5.3 The meeting agreed that the Partnership should purchase a PA System to support meetings and comply with equalities requirements. The cost of two mics and a speaker would be of the order of £200 - £300. The system could be offered to other organisations.

5.4 The question was raised as to whether we can still use Bishopston Library for public forum and Committee meetings free of charge. Penny Germon (Bristol City Council) has been asked to advise.

5.5 Alison Bromilow reported that the questions raised at the forum meeting held on 25th February have been forwarded to Cllr. Beech who has confirmed she will be seeking responses.

6 Committee Meetings

6.1 It was agreed that we should have six meetings a year including a meeting prior to each of the three public forum meetings.

7 Setting Our Priorities

7.1 The meeting agreed that :-

- (i) We need to do more on communications, particularly with regard to reaching those parts of our community that are hard to reach (the elderly, young people).
- (ii) We should support, where opportune and appropriate, projects initiated by others within the Partnership area.
- (iii) We should identify priorities for CIL (Community Infrastructure Levy).

7.2 Current / prospective issues include air pollution, Council cuts to local services, resident parking, the future of the Gloucester Road BID programme and pending development proposals (eg. The former Redland High School site).

7.3 It is important to ascertain the views of partner organisations. To this end it was agreed that partners should be invited to the next Committee meeting to give their views on priorities.

Action: Roger Gimson to invite partner organisations to the 12th April Committee meeting.

8 Community Infrastructure Levy (CIL)

8.1 Currently there are a lot of unknowns – the process for bidding for funds, CIL priorities, the amount of funding available, the minimum level of funding that can be applied for, etc. What is known is that proposals have to be submitted to the City Council by 4th May and that the Council's Highways Dept. has a list of traffic projects which they will be looking to fund using CIL funds.

8.2 A report on CIL going to a City Council meeting on 20th March should be available on the Council website.

Action: Alison Bromilow to find out more about the CIL timetable and the bidding process, alert partner organisations and cover in a newsletter to members.

9 Future Business Improvement District (BID) Proposal

9.1 Peter Browne outlined the position on the current Gloucester Road BID programme and the prospect of a possible new BID proposal (as set out in the two papers circulated to the Committee). In the papers he had suggested that the Community Partnership should consider a close relationship with Gloucester Road traders on the design of a new BID in order to achieve mutual benefits (eg. achieving greater community involvement, generating more funding for projects).

9.2 Discussion focussed on the relationship between a possible new BID proposal and the Community Partnership. The meeting agreed that while the Partnership might be able to provide some support (eg. publicity and promotion, possibly hosting a traders networking event to consider a new BID proposal) it was unlikely to have the resources to get involved in helping to develop a new Business Improvement bid or taking on any management responsibility for delivery.

9.3 The meeting agreed that it would be useful to find out more about the delivery of the current BID programme and the lessons it might offer for shaping a future BID application.

10 Bristol Walking Alliance

10.1 It was agreed that (a) the Partnership should join the Bristol Walking Alliance and (b) Roger Gimson should represent the Partnership on the Alliance.

11 Any Other Business

The Mayor

11.1 It has emerged that the Mayor had given his apologies for not being able to attend the Partnership 22nd February public forum meeting as early as 5th February but word of this did not reach us until a few days before the meeting.

Action: Roger Gimson to contact the Mayor's Office to report that we did not receive his apologies until late in the day.

Redland Green Fair

11.2 We have an opportunity to promote the Partnership at Redland Green Fair on Monday, 7th May on the Sustainable Redland stand.

Action: Alison Bromilow to provide an information display board : Eleanor Combley volunteered to help out on the day.

Date of Next Meeting

The next meeting of the Committee will be on Thursday, 12th April at 7.30 pm at the Ardagh Club on Horfield Common (venue to be confirmed).

The meeting will need to make plans for the proposed public forum meeting in June and to discuss priorities with partner groups (as agreed under item 7).

Action: Kevin Molloy agreed to check on the availability of the Ardagh Club (Sam Thomson).